



AUI Research Journal

Author Guidelines

Terms of submission

Submission of article is on the understanding that the article has not been previously published in any other form and is not under consideration for publication elsewhere, except in the form of an abstract or as part of a published lecture or academic thesis. Also, the article should not be currently under consideration by another journal published by Journal Issues or any other publisher.

Procedure for the submission of manuscripts

Manuscript should be submitted online via the journal website. Upon receipt of manuscript submission; the Editor-in-chief sends an e-mail of confirmation to the corresponding author within 5 working days. In absence of a confirmation email, you are advice to contact the help Assistant via this email address:

author@au.edu

Peer review:

All manuscripts are subject to double-blind system for peer-review; the reviewer(s) identities remain anonymous to authors. The paper will be peer-reviewed by three experts; one is an editorial board member and the other two are external reviewers. The review process may take 7 days. Decisions will be made as fast as possible, and reviewer(s) comments sent to the author immediately.

Types of articles:

➤ **Original research articles:**

These should describe new and carefully analyzed and confirmed findings, backed with experimental procedures. Articles should be given in sufficient details for others to verify



the work. The length of a full paper should be concise, required to describe and interpret the work clearly. Please include in the main paper a set of key words and an abstract followed by INTRODUCTION, MATERIALS and METHODS, RESULTS, DISCUSSION, ACKNOWLEDGMENTS and REFERENCES. All these must be in capital letters but not underlined.

➤ **Short research communication/Case study:**

These should presents a concise study, or sometimes preliminary but innovative. A research finding that might be less substantial than a full research paper. Short Research Communication is limited to 3000 words (excluding references and abstract). The main sections need not conform to that of full-length papers. It should have a set of key words ; an abstract- summarizing background of the work; research results and its implications, followed by INTRODUCTION, MATERIALS and METHODS, RESULTS, DISCUSSION, ACKNOWLEDGMENTS and REFERENCES. All these must be in capital letters but not underlined.

➤ **Review or mini-review/Report:**

A review article typically presents a summary and critical evaluation of information that has already been published, and considers the progress of current research toward clarifying a stated problem or topic. Submissions of reviews and perspectives covering topics of current interest are welcome and should be authoritative. Reviews should be concise, not exceeding 7 printed pages. Author(s) are advised to carefully consider the preparation of papers to ensure that they communicate efficiently.

Papers are much more likely to be accepted, if they are carefully designed and laid out, containing fewer or no errors. Papers should be conventional to the approach and instructions. However, author(s) are advised not to do self citation of previous study within their paper in order to uphold the credibility of their paper. Articles with self citations may not stand the chance of being accepted except absolutely necessary.



To give your manuscript the best chance of publication, follow the editorial policies and formatting guidelines. Papers that do not conform to the *Author Guidelines* (see below) will not be considered for review until they comply with the guidelines. In the process of submission the following are required:

I) Cover letter (English)

It should be the first part of the manuscript, 1-2 pages at the beginning. Cover letter should include:

- **Title of the manuscript:** Length should not exceed 15 words, all in UPPERCASE
- **List of author(s):** In full names as they should appear in print followed by the corresponding author contact information; email, fax, and cell phone.
- Name of the department(s) institution(s) in which the work was done
- A hint about the manuscript, the field of study and the language of manuscript.
- **Research Highlights:** research highlights should be 5-6 bullets and each bullet should contain no more than 60 characters without numbering
- **Funding:** All sources of funding for the research reported should be declared. The role of the funding body in the design of the study and collection, analysis, and interpretation of data and in writing the manuscript should be declared.
- **Authors' contributions:** The individual contributions of authors to the manuscript should be specified in this section. Guidance and criteria for authorship can be found in our editorial policies. Please use initials to refer to each author's contribution in this section, for example: "TT analyzed the collected samples. MS analyzed and interpreted results and was a major contributor in writing the manuscript. AS contributed in the protocol and methodology of the work. All authors read and approved the final manuscript."
- **Graphical abstract (In English):** Send a graphical abstract in English in case that the manuscript is written in another language.



A Graphical Abstract is a single, concise, pictorial and visual summary of the main findings of the article.

This could either be the concluding figure from the article or a figure that is specially designed for the purpose, which captures the content of the article for readers at a single glance. The Graphical Abstract must be in English and it will be displayed in online contents list and the online article.

- Authors should provide three potential reviewers; names, emails and their relevant qualification for the research for evaluation of the manuscript.

II) Manuscript

Title of the manuscript: Length should not exceed 15 words; all in UPPERCASE, with **boldface**, 16-point Times Roman typeface.

ABSTRACT: Maximum length: 200 words and must state the paper's aim, methods or procedures, results, and conclusions.

Keywords: maximum 6 words with coma in between and capitalize each word; Electricity, Brine water..., and Engine.

General requirements:

- Manuscript length must not exceed 30 double-spaced pages (including text, tables, figures and references).
- Major headings should be UPPERCASE, **boldface**, and appear flush left on a separate line and for the subheadings only the first word should be capitalized.
- Double-spaced text, tables, and references.
- Normal margins (top, bottom, left, and right).
- 12-point Times Roman typeface.
- All pages numbered; at the middle of the footer, starting from the page of the abstract; do not start the counting from the cover letter or graphical abstract page.
- Number of figures and tables combined must not exceed 10 and imbedded in the text with a serial number.
- The text should include references in parentheses. Style them according to the examples given below:



- For single authors of single studies: (Edward, 2016).
 - For single authors of multiple studies in the same year: (Edward, 2016a; 2016b; 2016c).
 - For two authors of a single study: (Edward & Tomas, 2016).
 - For multiple authors of single studies: (Edward et al, 2016).
 - For multiple authors of different studies, list the references in order of year, with the most recent first: (Smith et al, 2016; Doe, 2014; Jones et al, 2010).
 - For Standard Methods: Standard Methods for the Examination of Water and Wastewater, 1998 (20th ed.). APHA, AWWA, and WEF, Washington.
- Place equations on separate lines, centered, and numbered in parentheses at the right margin.

Introduction

The introduction section should explain the background to the study, its aims, a summary of the existing literature and why this study was necessary.

Materials and Methods

The material and methods section should include the conducted method, materials and the providers, mathematical and statistical procedures, devices' pictures, locations, etc...

Results and Discussion

For research articles this section should include the findings of the study, results of statistical analysis which must be included either in the text or as tables and figures, the implications of the findings in context of existing research and highlight limitations of the study include a discussion of any practical or operational issues involved in performing the study and any issues not covered in other sections.

Conclusion

This should state clearly the main conclusions and provide an explanation of the importance and relevance of the study to the field.



List of abbreviations (not units of measure)

In parentheses after the spelled-out version. If abbreviations are used in the text they should be defined in the text at first use, and a list of abbreviations should be provided.

Acknowledgment

Please acknowledge anyone who contributed towards the article who does not meet the criteria for authorship including anyone who provided professional writing services or materials.

References

Provide an alphabetical list of references at the end of the paper per the following examples:

➤ For journal articles:

[1] Altaher, H.G. 2012. Usage of Chitosan as a Coagulant in the Pre-Treatment of Turbid Sea Water. *Journal of Hazard Matter*, 233-234:97-102.

[2] Altaher, H.G., and A.F. Tomas. 2012. Usage of Chitosan as a Coagulant in the Pre-Treatment of Turbid Sea Water. *Journal of Hazard Matter*, 233-234:97-102.

[3] Altaher, H.G., A.F. Tomas, and M.B. Edwar. 2012. Usage of Chitosan as a Coagulant in the Pre-Treatment of Turbid Sea Water. *Journal of Hazard Matter*, 233-234:97-102.

➤ For articles in press (online):

[1] Hellems, M.A., K.K. Gurka, G.F. Hayden. 2008. *A review of The Journal of Pediatrics: The first 75 years*. J Pediatr. <https://doi.org/10.1016/j.jpeds.2008.08.049>.

➤ For Books:

[1] Eaton A.D., L.S.Clesceri, and A.E.Greenberg, 1995 (19th ed.). *Standard Methods for the Examination of Water and Wastewater*. eds.Washington, D.C.: American Public Health Association, American Water Association, and Water Environmental Federation.



➤ Book chapter:

[1] Carson, R. 1962. A Fable for Tomorrow. *Silent Spring*. Houghton Mifflin, New York, N.Y.

➤ Master's thesis:

[1] Friedrich, E. 2001. Environmental Life Cycle Assessment of Potable Water Production. Master's thesis, School of Chemical Engineering, University of Natal, Durban, South Africa.

➤ Newspaper article:

[1] Smith, J. 1998. Milwaukee's Cryptosporidiosis Outbreak One of Worst in History. *New York Times*.

➤ Web References:

[1] American Medical Association [homepage on the Internet]. Chicago: The Association; c1995-2002 [updated 2001 Aug 23; cited 2002 Aug 12]. AMA Office of Group Practice Liaison; [about 2 screens]. <http://www.ama-assn.org/ama/pub/category/1736.html> -219.

➤ Report

[1] O'Leary, R. & Raines, S.S. (editors), 2003. Dispute Resolution at the US Environmental Protection Agency. *The Promise and Performance of Environmental Conflict Resolution*. Resources for the Future, Washington.

[2] WaterRF (Water Research Foundation), 2010. *Leak Detection Methods for Plastic Water Pipe*. Denver, Colo.